

***MINUTES***  
***Board of Supervisors Meeting***  
***January 28<sup>th</sup>, 2016***  
***Grant Soil & Water Conservation District***  
***712 Industrial Park Blvd, Elbow Lake, MN 56531***

Chairman Larson called the meeting to order at 9:00 a.m.

Members Present: Randy Larson, Chairman  
Paul Groneberg, Vice-Chairman  
Odell Christenson, Treasurer  
Don Dally, Personnel Director

Members Absent: Larry Stephens, Member

Others Present: Drew Mosburg and Brent Gulbrandson, NRCS  
Joe Montonye, Loren Olson and Mary Jo Knutson, Grant SWCD

**Secretary's Report:** Motion was made by Christenson, seconded by Groneberg to approve the regular Board meeting minutes of the December 29<sup>th</sup>, 2015 meeting. Affirmative: Larson, Groneberg, Christenson and Dally. Opposed: None. Motion Carried.

**Treasurer's Report:** Motion was made by Groneberg, seconded by Dally to approve the Treasurer's report as read. Affirmative: Larson, Groneberg, Christenson and Dally. Opposed: None. Motion Carried.

**Correspondence:**

1. **Soil Health Information**—Handouts of several upcoming Soil Health conferences were distributed and Board discussed. Motion was made by Groneberg, seconded by Christenson so approve supervisors and staff to attend soil health meetings and pay per diem and expenses and to let Knutson know so she can take care of the registration etc. Affirmative: Larson, Groneberg, Christenson and Dally. Opposed: None. Motion Carried.
2. **MASWCD Legislative Briefing & Day at the Capitol**—Legislative Day at the Capitol will be held on March 21-22 in St. Paul. If anyone is interested in going contact the office.

## ***New Business:***

1. **Reorganization of the Board and Committee Appointments – Pomme de Terre River Association JPB, Technical Service Area (TSA) #1 JPB and Secretary to the Board of Supervisors**—Motion was made by Groneberg, seconded by Christenson to elect Larson to the office of **Chairman**. Affirmative: Groneberg, Christenson and Dally. Opposed: None. Motion Carried.

Motion was made by Dally, seconded by Christenson to have all positions stay the same as 2015 as follows: **Vice-Chair** – Groneberg, **Treasurer** – Christenson, **Personnel Director** – Dally and **Member-at-Large** – Stephens. Affirmative: Larson, Groneberg, Christenson and Dally. Oppose: None. Motion Carried.

Larson made the following committee appointments for 2016: Groneberg to the Pomme de Terre River Association JPB, Christenson to the Technical Service Area #1 JPB and Knutson will serve as Secretary to the Board.

2. **Pomme de Terre Report**—Groneberg reviewed the grants. The 2016 CWF grant proposal was successful and the work plan is being written for that grant. There was an election of officers and Keith Swanson is Chair and Jeanne Ennen is Secretary/Treasurer. Committee appointments were tabled.
3. **Technical Service Area (TSA) Framework**—Handouts for the Technical Service Area Framework were distributed. All of the options that were presented were discussed. Motion was made by Groneberg, seconded by Dally to give Christenson the flexibility to make the best decision on behalf of the District. Affirmative: Larson, Groneberg, Christenson and Dally. Opposed: None. Motion Carried.
4. **Request from Area I Envirothon Committee for a Donation**—Motion was made by Dally, seconded by Groneberg to give a \$250.00 donation to the Area I Envirothons. Affirmative: Larson, Groneberg, Christenson and Dally. Opposed: None. Motion Carried.
5. **Upcoming Area I Meeting – February 9<sup>th</sup>, Crookston**—At this time Christenson, Montonye, Mosburg and Knutson plan on attending.
6. **2016 Dues – MASWCD**—Motion was made by Groneberg, seconded by Christenson to pay the 2016 MASWCD dues in the amount of \$2,513.34. Affirmative: Larson, Groneberg and Christenson. Opposed: Dally. Motion Carried.
7. **Designate Depository for District Funds**—Motion was made by Christenson, seconded by Groneberg to continue with the checking and savings accounts at Bank of the West in Elbow Lake and to continue to shop around when purchasing a certificate of deposit for the best interest rate as they mature. Affirmative: Larson, Groneberg and Christenson. Opposed: Dally. Motion Carried.

**New Business: (continued)**

8. **Mileage Rates and Supervisor Compensation Rates**—Motion was made by Christenson, seconded by Dally to use the IRS standard mileage rate of \$.54 for 2016 and continue to pay supervisor compensation at a rate of \$75.00/day (the maximum). Affirmative: Larson, Groneberg, Christenson and Dally. Opposed: None. Motion Carried.
9. **NRCS Report**—Mosburg introduced the new Ultima employee Mary Johnson. Gulbrandson has been working on EQIP and Mosburg has been working on CSP.
10. **Review Personnel Evaluations**—Montonye reviewed the personnel evaluations for Knutson and Olson. Dally reviewed Montonye's personnel evaluation. Complete personnel reviews are on file at the SWCD office.

Motion was made by Christenson, seconded by Groneberg to pay the December 2015 Year-End bills #12578 - #12586 and all debit card withdrawals as presented and also January 2016 bills #12587 - #12595 and all debit card withdrawals as presented. Affirmative: Larson, Groneberg, Christenson and Dally. Opposed: None. Motion Carried.

Motion was made by Christenson, seconded by Dally to adjourn the meeting at 10:45 a.m. Affirmative: Larson, Groneberg, Christenson and Dally. Opposed: None. Motion Carried.

***January minutes were approved at the February 25<sup>th</sup>, 2016 Board Meeting.***

***Kelly Cooper and Joe Brecker attended the meeting from the Wild Rice SWCD to talk about their demonstration site in Forman, ND.***