

***MINUTES***  
***Board of Supervisors Meeting***  
***January 27<sup>th</sup>, 2011***  
***Grant Soil & Water Conservation District***  
***712 Industrial Park Blvd, Elbow Lake, MN 56531***

Chairman Larson called the meeting to order at 9:00 a.m.

Members Present: Randy Larson, Chairman  
Odell Christenson, Treasurer  
Theo Myron, Personnel Director  
Don Dally, Member

Members Absent: Paul Groneberg, Vice-Chairman

Others Present: Drew Mosburg and Brent Gulbrandson, NRCS  
Joe Montonye, Loren Olson and Mary Jo Knutson, Grant SWCD  
Paul Brutlag, Board of Water & Soil Resources Board Member

**Secretary's Report:** Motion was made by Myron, seconded by Dally to approve the regular Board meeting minutes of the January 27<sup>th</sup>, 2011 meeting. Affirmative: Larson, Christenson, Myron and Dally. Opposed: None. Motion Carried.

**Treasurer's Report:** Motion was made by Dally, seconded by Myron to approve the Treasurer's report as read. Affirmative: Larson, Christenson, Myron and Dally. Opposed: None. Motion Carried.

***New Business:***

**1. Oath of Office – Randy Larson**—Larson read and signed the Oath of Office.

**New Business: (continued)**

- 2. Reorganization of the Board and Committee Appointments – Pomme de Terre River Association JPB, Chippewa River Project JPB, Technical Service Area (TSA) #1 JPB and Secretary to the Board of Supervisors—**Montonye assumed the position of Chair.

**Chair:** Motion was made by Christenson to nominate Larson to the office of Chair. Motion was made by Dally, seconded by Myron that nominations cease. Motion was made by Christenson, seconded by Myron to elect Larson to the office of Chair. Motion Carried. Larson resumed the position of Chair.

**Vice-Chair:** Motion was made by Christenson, seconded by Myron to elect Groneberg to the office of Vice-Chair. Motion Carried.

**Treasurer:** Motion was made by Dally, seconded by Myron to elect Christenson to the office of Treasurer. Motion Carried.

**Personal Director:** Motion was made by Christenson, seconded by Dally to elect Myron to the position of Personal Director. Motion Carried.

**Member-at-Large:** Motion was made by Myron, seconded by Christenson to elect Dally to the position of Member-at-Large. Motion Carried.

Larson made by following committee appointments for 2011: Groneberg to the Pomme de Terre River Association JPB, Dally to the Chippewa River Project Representative, Christenson to the Technical Service Area #1 JPB with Larson being the alternate, and Knutson will serve as Secretary to the Board.

- 3. Guest – Paul Brutlag—**Board of Water and Soil Resources (BWSR) Board member Mr. Brutlag visited with the Board. Brutlag commended the SWCD on the job being done in Grant County to protect the soil and water resource and highlighted some of the issues that BWSR and the SWCD will be facing in the future.
- 4. Pomme de Terre Report—**Montonye is working on gathering information from the other Districts in the Pomme de Terre so we can enter the required work plan for the Clean Water Fund (CWF) Grant. Montonye is also meeting with the County Commissioners to explain the CWF Grants that Grant County will be receiving and also to adopt the Water Plan Amendment.
- 5. NRCS Report—**Mosburg had 48 CSP applications that he has been working on and Gulbrandson has been working on burn plans.
- 6. Pay Equity Report—**The 2011 Pay Equity Report has been submitted to the Minnesota Management & Budget Office.

**New Business: (continued)**

- 7. NACD Dues, MASWCD Dues and Area 1 Dues—NACD Dues**—There was no motion to pay the 2011 NACD Dues. **MASWCD Dues**—Motion was made by Myron to table paying the 2011 MASWCD Dues indefinitely. **Area 1 Dues**—Motion was made by Christenson, seconded by Myron to pay the Area 1 Dues in the amount of \$100. Affirmative: Larson, Christenson, Myron and Dally. Opposed: None. Motion Carried.
- 8. Designate Depository for District Funds**—Motion was made by Christenson, seconded by Myron to continue with the checking and savings accounts at Bank of the West in Elbow Lake and to continue to shop around when purchasing a certificate of deposit for the best interest rate as they mature. Affirmative: Larson, Christenson, Myron and Dally. Opposed: None. Motion Carried.
- 9. Mileage Rates and Supervisor Compensation Rates---**Motion was made by Myron, seconded by Dally to use the IRS standard mileage rate of \$.50/mile for 2011 and continue to pay supervisor compensation at a rate of \$75/day (the maximum). Affirmative: Larson, Christenson, Myron and Dally. Opposed: None. Motion Carried.
- 10. Review Personnel Evaluations**—Montonye reviewed the personnel evaluations for Knutson and Olson. Myron reviewed Montonye's personnel evaluation. Complete personnel reviews are on file at the SWCD office.
- 11. Review Employee Salaries**—Motion was made by Myron, seconded by Dally to approve 2011 employee salary proposal as presented. Affirmative: Larson, Christenson, Myron and Dally. Opposed None. Motion Carried. (proposal attached)
- 12. March Board Meeting Date**—March Board meeting date will be changed from March 24<sup>th</sup> (4<sup>th</sup> Thursday) to Thursday, March 31<sup>st</sup> at 9:00 a.m. Knutson will officially post this on the web site and the SWCD bulletin board.

Motion was made Christenson, seconded by Dally to pay the 2010 Year-End bills #11559 - #11567 and all debit card withdrawals as presented and the January 2011 bills #11568 - #11576 and all debit card withdrawals as presented. Affirmative: Larson, Christenson, Myron and Dally. Opposed: None. Motion Carried.

Motion was made by Dally, seconded by Christenson to adjourn the meeting. Affirmative: Larson, Christenson, Myron and Dally. Opposed: None. Motion Carried.

***Next Board Meeting – Thursday, February 24<sup>th</sup>, 2011 @ 9:00 a.m.  
PLEASE call if you are unable to attend.***