

MINUTES
Board of Supervisors Meeting
January 24th, 2013
Grant Soil & Water Conservation District
712 Industrial Park Blvd, Elbow Lake, MN 56531

Chairman Larson called the meeting to order at 9:00 a.m.

Members Present: Randy Larson, Chairman
Paul Groneberg, Vice-Chairman
Odell Christenson, Treasurer
Don Dally, Member
Larry Stephens, Member

Others Present: Drew Mosburg and Brent Gulbrandson, NRCS
Joe Montonye, Loren Olson and Mary Jo Knutson, Grant SWCD

Secretary's Report: Motion was made by Christenson, seconded by Groneberg to approve the regular Board meeting minutes of the December 27th, 2012 meeting with the following correction – Mosburg was not present at the December 2012 meeting. Affirmative: Larson, Groneberg, Christenson and Dally. Opposed: None. Motion Carried.

Treasurer's Report: Motion was made by Groneberg, seconded by Dally to approve the Treasurer's report as read. Affirmative: Larson, Groneberg, Christenson and Dally. Opposed: None. Motion Carried.

Old Business:

- 1. 2013 MASWCD Legislative Briefing & Day at the Capital---**Legislative Briefing and day at the Capital will be February 25-26, 2013. Anyone interested in going should contact Knutson. Deadline is February 8th to register.

New Business:

- 1. Oath of Office**—Stephens, Dally and Christenson all took the Oath of Office.
- 2. Reorganization of the Board and Committee Appointments – Pomme de Terre River Association JPB, Chippewa River Project JPB, Technical Service Area (TSA) #1 JPB and Secretary to the Board of Supervisors—**
Larson made by following committee appointments for 2013: Groneberg to the Pomme de Terre River Association JPB, Chippewa River Project is forming a JPB and that will be Commissioners only, Christenson to the Technical Service Area #1 JPB with Larson being the alternate, and Knutson will serve as Secretary to the Board.

Montonye assumed the position of Chair.

Chair: Motion was made by Christenson, seconded by Groneberg to elect Larson to the office of Chair. Affirmative: Groneberg, Christenson, Dally and Stephens. Opposed: None. Motion Carried. Larson resumed the position of Chair.

Vice-Chair: Motion was made by Dally, seconded by Christenson to elect Groneberg to the office of Vice-Chair. Affirmative: Larson, Christenson, Dally and Stephens. Opposed: None. Motion Carried.

Treasurer: Motion was made by Groneberg, seconded by Dally to elect Christenson to the office of Treasurer. Affirmative: Larson, Groneberg, Dally and Stephens. Opposed: None. Motion Carried.

Personal Director: Motion was made by Groneberg, seconded by Christenson to elect Dally to the position of Personal Director. Affirmative: Larson, Groneberg, Christenson and Stephens. Opposed: None. Motion Carried.

Member-at-Large: Motion was made by Groneberg, seconded by Christenson to elect Stephens to the position of Member-at-Large. Affirmative: Larson, Groneberg, Christenson and Dally. Opposed: None. Motion Carried.

- 3. NACD, MASWCD Dues and Area 1 Dues—NACD Dues:** Motion was made by Christenson, seconded by Groneberg to not pay the \$775.00 NACD dues for 2013. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Opposed: None. Motion Carried. **MASWCD Dues:** Motion was made by Dally, seconded by Christenson to pay the \$1,966.50 MASWCD dues for 2013. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Opposed: Larson. Motion Carried. **Area I Dues:** Motion was made by Christenson, seconded by Stephens to pay the \$150.00 Area I dues for 2013. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Opposed: None. Motion Carried.

New Business: (continued)

- 4. Designate Depository for District Funds**— Motion was made by Christenson, seconded by Stephens to continue with the checking and savings accounts at Bank of the West in Elbow Lake and to continue to shop around when purchasing a certificate of deposit for the best interest rate as they mature. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Opposed: None. Motion Carried.
- 5. Mileage Rates and Supervisor Compensation Rates**—Motion was made by Christenson, seconded by Dally to use the IRS standard mileage rate of \$.56.5/mile for 2013 and continue to pay supervisor compensation at a rate of \$75/day (the maximum). Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Opposed: None. Motion Carried.
- 6. MN Department of Natural Resources – Walk-In Access (WIA) Program**—Larson read the letter from DNR proposing that Grant County promote the WIA Program. Motion was made by Groneberg, seconded by Dally to not participate in the DNR WIA Program. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Opposed: None. Motion Carried.
- 7. Review Personnel Evaluations**—Montonye reviewed the personnel evaluations for Knutson and Olson. Larson reviewed Montonye’s personnel evaluation. Complete personnel reviews are on file at the SWCD office.
- 8. Review Employee Salaries**--Motion was made by Dally, seconded by Stephens to approve 2013 employee salary proposal as presented. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Opposed None. Motion Carried. (proposal attached)

Motion was made Groneberg, seconded by Christenson to pay the 2012 Year-End bills #11980 - #11990 and all debit card withdrawals as presented and the January 2013 bills #11991 - #11998 and all debit card withdrawals as presented. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Opposed: None. Motion Carried.

Motion was made by Dally, seconded by Christenson to adjourn the meeting at 10:48. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Opposed: None. Motion Carried.

January Board Minutes were approved at the February 28th, 2013 Meeting.