Chairman Larson called the meeting to order at 9:00 a.m.

Members Present: Randy Larson, Chairman
Paul Groneberg, Vice-Chairman
Odell Christenson, Treasurer
Don Dally, Personnel Director
Larry Stephens, Member

Others Present: Drew Mosburg and Brent Gulbrandson, NRCS
Joe Montonye, Loren Olson, Jared House and Mary Jo Knutson, Grant SWCD

Secretary’s Report: Motion was made by Groneberg, seconded by Christenson to approve the regular Board meeting minutes of the October 27th, 2016 meeting. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Opposed: None. Motion Carried.

Treasurer’s Report: Motion was made by Stephens, seconded by Dally to approve the Treasurer’s report as read. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Opposed: None. Motion Carried.

Correspondence:


2. 2016 MASWCD Annual Convention – December 4-6 Double Tree Hotel, Bloomington—Conservation Cooperators Chad & Gwen Rollofson, Montonye, Larson, Stephens and Knutson plan on attending.
**New Business:**

1. **Pomme de Terre Report**—Groneberg reported the JPB is seeking applicants for the coordinator position, and he also gave a grants update. Stevens SWCD is going to reimburse Grant SWCD for Jared’s time working on the Pomme de Terre. December 9th is the next JPB meeting.

2. **Area I Meeting Report - Christenson**—Christenson reported on the area meeting he attended.

3. **Approval of State Cost-Share Payment – Dave Redenpenny**—Motion was made by Stephens, seconded by Dally to approve payment to Dave Redenpenny for a Critical Area Planting in the amount of $493.25. Total cost of the project was $657.67. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Opposed: None. Motion Carried.

4. **Approval of State Cost-Share Payment – Scott Winter**—Motion was made by Dally, seconded by Groneberg to approve payment to Scott Winter for a Water & Sediment Control Project in the amount of $8,892.31. Total cost of the project was $33,404.70 – Federal EQIP money was also used to fund this project. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Opposed: None. Motion Carried.

5. **State Cost-Share Amendment – Jim Haugen / Chad Biss**—Due to NRCS requiring cultural resources clearance on the project, the project will not be completed by the 12/1/2016 completion date of the contract. Motion was made by Christenson, seconded by Groneberg to extend the completion date of the contract to 12/1/2017. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Opposed: None. Motion Carried.

6. **NRCS Report**—Mosburg reported that the NRCS software has been down so they can’t process CSP or EQIP payments and NRCS currently has 6 work areas and that is going to be reduced to 4.

**Other Business:**

1. **County Budget Request**—Larson will attend with Montonye when he presents our budget to the Commissioners.

2. **Bois de Sioux Watershed**—The Bois de Sioux has hired a new Watershed Administrator.

3. **Election Results**—Christenson, Stephens and Dally were all re-elected.
Motion was made by Christenson, seconded by Dally to pay the November 2016 bills #12738 - #12757 and all debit card withdrawals as presented. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Opposed: None. Motion Carried.

Motion was made by Stephens, seconded by Groneberg to adjourn the meeting at 10:15 a.m. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Opposed: None. Motion Carried.

November Minutes were approved at the December 29th, 2016 Board Meeting