

***MINUTES***  
***Board of Supervisors Meeting***  
***December 28<sup>th</sup>, 2017***  
***Grant Soil & Water Conservation District***  
***712 Industrial Park Blvd, Elbow Lake, MN 56531***

Chairman Larson called the meeting to order at 9:00 a.m.

Members Present: Randy Larson, Chairman  
Odell Christenson, Treasurer  
Don Dally, Personnel Director  
Larry Stephens, Member

Members Absent: Paul Groneberg, Vice-Chairman

Others Present: Mark Dybdal, Acting DC - NRCS  
Joe Montonye, Brent Gulbrandson, Jared House & Mary Jo Knutson, Grant SWCD

**Secretary's Report:** Motion was made by Christenson, seconded by Dally to approve the regular Board meeting minutes of the November 30<sup>th</sup>, 2017 meeting. Affirmative: Larson, Christenson, Dally and Stephens. Motion Carried.

**Treasurer's Report:** Motion was made by Stephens, seconded by Dally to approve the Treasurer's Report as read. Affirmative: Larson, Christenson, Dally and Stephens. Opposed: None. Motion Carried.

**Old Business:**

- Hedtke RIM Easement – BWSR**— Larson read the letter from Bill Penning (BWSR) regarding Randall Hedtke's RIM Easement #26-01-11-10. They received a check from Hedtke to remove the 3.6 acre field 5 and will remove the 3.7 acre field 3 once they receive a check from Hedtke's. The BWSR will consider the whole issue resolved once they receive the required payment from the Hedtkes, and assurance from them that they will agree to sign and record an amended RIM easement #26-01-11-10 when they send it out to them.

## **Correspondence:**

1. **Letter from Grant County Auditor's Office – 2018 Allocation**—Larson read the letter from Grant County stating the Grant SWCD will receive \$112,720 for the fiscal year 2018. This represents an increase of \$25,370 of the fiscal year 2017 apportionment amount of \$87,350.

## **New Business:**

1. **NRCS Report**—Dybdal reported that Shawn Johnson (Milaca NRCS) will be acting DC for Grant County starting January 8<sup>th</sup> for 120 days and will be full-time temporary. 2017 CSP payments were made and there's 20 payments to be made in 2018. Gulbrandson has been working on 8 new EQIP applications.
2. **Pomme de Terre Report**—Larson read the report that Groneberg had submitted. Seasonal technical position for summer 2018, Houston Engineering requested an additional \$5,000 for additional work they need to do, Drywood Dam Removal and the Work Plan is being developed for the second round of WRAPS.
3. **Grazing on RIM**—Board discussed. Motion was made by Christenson, seconded by Stephens to not get involved in grazing on RIM acres at this time. Affirmative: Larson, Christenson, Dally and Stephens. Opposed: None. Motion Carried.
4. **Convention Report**—Stephens read the resolution results and Knutson report on sessions attended.
5. **Wetland Bank Program – 2018 Easement Application Sign-Up – SWCD Information**—Board discussed the BWSR document.
6. **Resolution Adopting the Grant County Comprehensive Local Water Management Plan as the Comprehensive Plan of the SWCD**—Motion was made by Christenson, seconded by Stephens to adopt the Grant County Comprehensive Local Water Management Plan as the Comprehensive Plan of the SWCD. Affirmative: Larson, Christenson, Dally and Stephens. Opposed: None. Motion Carried.
7. **Memorandum of Agreement for 1W/1P in the Mustinka & Bois de Sioux Watersheds**—Board discussed. Motion was made by Christenson, seconded by Stephens to enter into the Memorandum of Agreement. Affirmative: Larson, Christenson, Dally and Stephens. Opposed: None. Motion Carried. Larson and Christenson were appointed to serve on the Policy Committee.
8. **Contract for Services – Mustinka/BdSioux One Watershed, One Plan**—Board discussed.
9. **Buffer Law Protected Waters Compliance Tracking**—Handout was discussed. As of December 14<sup>th</sup>, Grant SWCD was 93 compliant on all parcels. Ditches will be enforced in 2018 and there are 259 that need reviewing.

**New Business: (continued)**

**10. Personnel Reviews**—Montonye reviewed the personnel evaluations for Knutson, Gulbrandson and House. Dally reviewed Montonye's personnel evaluation. Complete personnel reviews are on file at the SWCD office.

**11. Salary Negotiations**--Motion was made by Stephens, seconded by Dally to approve a 3% increase for staff for 2018. Affirmative: Larson, Christenson, Dally and Stephens. Opposed: None. Motion Carried.

Motion was made by Christenson, seconded by Stephens to pay the December 2017 bills # 12993 - #13007 and all debit card withdrawals as presented. Affirmative: Larson, Christenson, Dally and Stephens. Opposed: None. Motion Carried.

Motion was made by Dally, seconded by Stephens to adjourn the meeting at 11:45. Affirmative: Larson, Christenson, Dally and Stephens. Opposed: None. Motion Carried.

***December minutes were approved at the January 30<sup>th</sup>, 2017 Board Meeting.***