

***MINUTES***  
***Board of Supervisors Meeting***  
***November 30<sup>th</sup>, 2017***  
***Grant Soil & Water Conservation District***  
***712 Industrial Park Blvd, Elbow Lake, MN 56531***

Chairman Larson called the meeting to order at 9:00 a.m.

Members Present: Randy Larson, Chairman  
Paul Groneberg, Vice-Chairman  
Odell Christenson, Treasurer  
Don Dally, Personnel Director  
Larry Stephens, Member

Others Present: Mark Dybdal, Acting DC - NRCS  
Joe Montonye, Brent Gulbrandson, Jared House & Mary Jo Knutson, Grant SWCD

**Secretary's Report:** Motion was made by Stephens, seconded by Groneberg to approve the regular Board meeting minutes of the October 26<sup>th</sup>, 2017 meeting. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Motion Carried.

**Treasurer's Report:** Motion was made by Dally, seconded by Stephens to approve the Treasurer's Report as read. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Opposed: None. Motion Carried.

**Old Business:**

- 1. Hedtke RIM Easement – Letter from Attorney—** Larson read the letter from Attorney Melissa J. Hedtke to Bill Penning (BWSR) regarding Randall Hedtke's RIM Easement #26-01-11-10. He sent a check for the removal of Field 5 from the easement and is now requesting the removal of Field 3. Board discussed and is requesting a letter from BWSR that the Grant SWCD did nothing wrong while dealing with the Hedtkes.
- 2. Conservation Tillage Conference – December 5<sup>th</sup> – 6<sup>th</sup> in Willmar, MN—**At this time House is the only one planning on attending.

## **New Business:**

1. **Pomme de Terre Report**—Groneberg was not at the last meeting. He gave a grants update. Next JPB meeting will be December 8<sup>th</sup>.
2. **Pomme de Terre Federal 319 Cost-Share Amendment – Jaxon Lang**—Motion was made by Stephens, seconded by Groneberg to approve the Pomme de Terre 319 Amendment to Conservation Practice Assistance Contract #26-01-16-319 due to the early freeze up the contract will be amended to a completion date of July 1<sup>st</sup>, 2018. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Opposed: None. Motion Carried.
3. **Pomme de Terre Cost-Share Amendment – Jay Johnson**—Motion was made by Groneberg, seconded by Christenson to approve the Pomme de Terre Amendment to Conservation Practice Assistance Contract #26-08-14-CWF, due to wet conditions the cost of the project was higher than expected. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Opposed: None. Motion Carried.
4. **2018 Budget**—Adjusted prior approved budget was presented. Motion was made by Groneberg, seconded by Stephens to approve the new budget as presented. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Opposed: None. Motion Carried.
5. **Tree Program Agreement Between Grant SWCD and Conservation Specialists, Inc**—Motion was made by Christenson, seconded by Dally to approve The Tree Program Agreement Between Grant Soil and Water Conservation District & Conservation Specialists, Inc. for 2018. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Opposed: None. Motion Carried.
6. **Agreement with Peterson Company LTD to assist with Year-End Accounting**—Motion was made by Groneberg, seconded by Dally to approve the Agreement with Peterson Company LTD to assist the Grant SWCD with the FY17 Year-End Accounting. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Oppose: None. Motion Carried.
7. **Area I Meeting Report**—Larson and Montonye reported on the topics discussed.
8. **NRCS Report**—Dybdahl reported on his heavy workload of CSP contracts and our new Ultima employee will be starting December 11<sup>th</sup>.

Dybdahl reviewed the “*Minnesota Instruction 230-380 – Annual Civil Rights and Equal Opportunity Partner Discussions*” and also the “*Acknowledgment of Section 1619 Compliance*” with the Board. Motion was made by Dally, seconded by Stephens that they have reviewed the documents. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Opposed: None. Motion Carried. All of the Board members signed the Affirmation of Review for the Civil Rights and Larson signed the Section 1619.

Motion was made by Christenson, seconded by Dally to pay the November 2017 bills # 12974 - #12992 and all debit card withdrawals as presented. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Opposed: None. Motion Carried.

Motion was made by Stephens, seconded by Christenson to adjourn the meeting at 10:50. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Opposed: None. Motion Carried.

***November minutes were approved at the December 28<sup>th</sup>, 2017 Board Meeting.***