Chairman Larson called the meeting to order at 8:00 a.m.

Members Present: Randy Larson, Chairman  
Paul Groneberg, Vice-Chairman  
Odell Christenson, Treasurer  
Don Dally, Personnel Director  
Larry Stephens, Member

Others Present: Joe Montanye, Brent Gulbrandson, Jared House & Mary Jo Knutson, Grant SWCD

**Secretary’s Report:** Motion was made by Stephens, seconded by Christenson to approve the regular Board meeting minutes of the August 24th, 2017 meeting. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Motion Carried.

**Treasurer’s Report:** Motion was made by Groneberg, seconded by Dally to approve the Treasurer’s Report as read. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Opposed: None. Motion Carried.

**Old Business:**

1. **Randall Hedke – Negotiations with Reinvest in Minnesota (RIM)**—Board discussed. At this time, he wants out of all of his RIM acres. This matter has been turned over to BWSR.

**Correspondence:**

1. **Conservation Tillage Conference – December 5th-6th in Willmar, MN**—FYI.

2. **NRCS - Operation Agreement & Cooperative Working Agreement**—Larson read and Board discussed. Both have been approved by the State NRCS office.
**New Business:**

1. **Pomme de Terre Report**—Tour was held September 13th. It was a good tour and well attended and was the kick off for One Watershed/One Plan in the Pomme de Terre Watershed.

2. **IT Update**—The District employees are now off of the Federal system with the exception of Gulbrandson and he will have access to both systems.

3. **Report on Strip-Till Expo**—Larson, Groneberg, Stephens, Dally and Gulbrandson attended the Expo and they all said it was a good mix of sessions.

4. **Approval of Pomme de Terre 319 Conservation Practice Assistance Contract – Jaxon Lang**—Motion was made by Christenson, seconded by Groneberg to approve the PdT 319 Conservation Practice Assistance Contract for Jaxon Lang for a Wetland Restoration in the amount of $4,000.00 with cost-sharing not to exceed 75% or $3,000.00. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Opposed: None. Motion Carried.

5. **Approval of State Cost-Share Amendment – Marie Hoffman (2016-01A)**—Motion was made by Dally, seconded by Christenson to approve the State Cost-Share Amendment for Marie Hoffman due to the project going over the cost estimate. Cost estimate was $1,432.02 and the final cost was $1,596.12 – the amended cost-share amount will be $1,197.09. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Opposed: None. Motion Carried.

6. **Approval of State Cost-Share Payment – Marie Hoffman (2016-05)**—Motion was made by Dally, seconded by Christenson to pay the State Cost-Share contract #2016-05 for Marie Hoffman in the amount of $1,197.09. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Opposed: None. Motion Carried.

7. **Approval of State Cost-Share Amendment – Marie Hoffman (2016-02A)**—Motion was made by Dally, seconded by Stephens to approve the State Cost-Share Amendment for Marie Hoffman due to the project going over the cost estimate. Cost estimate was $1,083.61 and the final cost was $1,200.42 – the amended cost-share amount will be $900.32. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Opposed: None. Motion Carried.

8. **Approval of State Cost-Share Payment – Marie Hoffman (2016-06)**—Motion was made by Groneberg, seconded by Christenson to pay State Cost-Share contract #2016-06 for Marie Hoffman in the amount of $900.32. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Opposed: None. Motion Carried.

9. **Mustinka/Bois de Sioux – One Watershed / One Plan**—A grant has been applied for an awarded to pursue One Watershed / One Plan in the Mustinka/Bois de Sioux Watershed. Larson will serve on the policy committee and Christenson will serve as the alternate.

10. **TSA Shared Services – PTMApp**—There will be a meeting in Mahnomen on Wednesday, November 8th to discuss this further.
New Business: (continued)

11. Buffer Implementation Cost-Share Program – Policy & Rates—Board discussed the Cost-Share Program Draft. Motion was made by Groneberg, seconded by Christenson to adopt the Buffer Implementation Cost-Share Program Policy and Rates with the changes discussed (eliminate the dates in the draft). The Cost-Share rate will be a flat rate of $300.00 per acre for seeding a native grass mix. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Opposed: None. Motion Carried.

12. Chairs for the Conference Room—FSA provided a new table for the conference room. Motion was made by Dally, seconded by Stephens to allow staff to purchase new chairs for the conference room at a cost of up to $3,500.00 for 10 chairs. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Opposed: None. Motion Carried.

13. CREP Outreach & Assistance Grant—Board discussed. The Board decided not to apply for the CREP Outreach & Assistance Grant at this time.

14. 2017 Resolutions—Tabled until the October meeting.

15. NRCS Staffing—Mark Dybdal, District Conservationist in Douglas County will be the Acting District Conservationist for Grant County.

Motion was made by Dally, seconded by Stephens to pay the September 2017 bills #12936 - #12950 and all debit card withdrawals as presented. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Opposed: None. Motion Carried.

Motion was made by Stephens, seconded by Dally to adjourn the meeting at 10:50 a.m. Affirmative: Larson, Groneberg, Christenson, Dally and Stephens. Opposed: None. Motion Carried.

September minutes were approved at the October 26th, 2017 Board Meeting.