

***MINUTES***  
***Board of Supervisors Meeting***  
***February 28<sup>th</sup>, 2019***  
***Grant Soil & Water Conservation District***  
***712 Industrial Park Blvd, Elbow Lake, MN 56531***

Chairman Larson called the meeting to order at 9:00 a.m.

Members Present: Randy Larson, Chairman  
Paul Groneberg, Vice-Chairman  
Don Dally, Personnel Director

Members Absent: Odell Christenson, Treasurer  
Larry Stephens, Member

Others Present: Ryan Haspel, NRCS - Joe Montonye, Brent Gulbrandson, Jared House &  
Mary Jo Knutson, Grant SWCD

**Secretary's Report:** Motion was made by Groneberg, seconded by Dally to approve the regular Board meeting minutes of the December 25<sup>th</sup>, 2018 meeting. Affirmative: Larson, Groneberg and Dally. Motion Carried.

**Treasurer's Report:** Motion was made by Dally, seconded by Groneberg to approve the Treasurer's Report as read. Affirmative: Larson, Groneberg and Dally. Opposed: None. Motion Carried.

**Correspondence:**

1. **MASWCD Legislative Briefing Day at the Capital "Save the Date: March 5-6<sup>th</sup>, 2019—**  
No one plans on attending at this time.
2. **MASWCD Legislative Report—**Copies were distributed. Board discussed the 3 options for local funding.
3. **Area I Meeting – Tuesday, March 19<sup>th</sup> at the Tech School in Detroit Lakes—**At this time Larson, Groneberg, Dally and Montonye plan on attending.

## ***New Business:***

- 1. Oath of Office – Randy Larson and Paul Groneberg**—Larson and Groneberg took the Oath of Office.
- 2. Reorganization of the Board and Committee Appointments** – Pomme de Terre River Association JPB, Technical Service Area (TSA) #1 JPB, Buffer Committee, Bois de Sioux/Mustinka, Chippewa River Project and Secretary to the Board of Supervisors—

Groneberg made a motion to leave all the positions the same as last year. **Chairman** – Larson, **Vice-Chairman** – Groneberg, **Treasurer** – Christenson, **Personnel Director** – Dally and **Member-at-Large** – Stephens, seconded by Dally. Affirmative: Larson, Groneberg and Dally. Opposed: None. Motion Carried.

**Larson made the following committee appointments for 2019: Pomme de Terre River Association JPB** - Groneberg and Dally as Alternate, **Technical Service Area #1 JPB** - Christenson and Stephens as Alternate, **Grant County Buffer Committee** - Larson and Christenson as Alternate, **Bois de Sioux/Mustinka** - Larson and Christenson as Alternate, the Board chose not to participate in the **Chippewa River Project** and Knutson will serve as **Secretary to the Board**.

- 3. Pomme de Terre River Assn. Report**—Groneberg reported the JPB meeting had gotten cancelled due to bad weather. Montonye stated that the Pomme de Terre River Assn. had been approved for the 2019 CWF Grant.
- 4. Bois de Sioux/Mustinka 1W1P Report – Larson and Montonye**—Larson and Montonye attended the last meeting. The next meeting will be March 7<sup>th</sup>. A draft of the 1W1P Schedule was reviewed.
- 5. Soil & Water Workshop Report – Larson and Gulbrandson**—Larson and Gulbrandson both attended and said it was a good workshop.
- 6. 2019 MASWCD Dues**— Motion was made by Groneberg, seconded by Dally to pay the 2019 MASWCD dues in the amount of \$2,520.79. Affirmative: Larson, Groneberg and Dally. Opposed: None. Motion Carried.
- 7. 2019 Area I Dues**— Motion was made by Dally, seconded by Groneberg to pay the 2019 Area I dues in the amount of \$150.00. Affirmative: Larson, Groneberg and Dally. Opposed: None. Motion Carried.

**New Business: (continued)**

- 8. Designate Depository for District Funds**— Motion was made by Groneberg, seconded by Dally to continue with the checking and savings accounts at Bank of the West in Elbow Lake and to continue to shop around when purchasing a certificate of deposit for the best interest rate as they mature. Affirmative: Larson, Groneberg and Dally. Opposed: None. Motion Carried.
- 9. Set 2019 Mileage Rates and Supervisor Compensation**—Motion was made by Dally, seconded by Groneberg to use the IRS standard mileage rate of \$.58 mile for supervisors and staff for 2019 and continue to pay supervisor compensation at a rate of \$75.00/day (the maximum). Affirmative: Larson, Groneberg and Dally. Opposed: None. Motion Carried
- 10. Authorize Montonye to sign CWF, 319 and State Cost-Share Contracts**—Motion was made by Groneberg, seconded by Dally to authorize Montonye to sign CWF, 319 and State Cost-Share Contracts as needed. Affirmative: Larson, Groneberg and Dally. Opposed: None. Motion Carried.
- 11. Grant SWCD Policies**—Current Grant SWCD policies were distributed to the Board to review. At our April meeting we will review the Personnel Policy.
- 12. Grant Agreement Amendment of SWCD Local Capacity Services Grant**—Motion was made by Groneberg, seconded by Dally to approve the Grant Agreement Amendment of SWCD Local Capacity & Buffer Law Implementation Grant in the amount of \$173,070.00 (original amount \$125,000.00). Affirmative: Larson, Groneberg and Dally. Opposed: None. Motion Carried.
- 13. 2019 Annual Plan**—It was decided by the Board to discontinue the Annual Plan until we have 1W1P's completed.
- 14. DNR Walk-In Access Program**—We had received a request from the DNR to assist with the DNR Walk-In Access Program. Motion was made by Groneberg, seconded by Dally to decline assisting the DNR with the Walk-In Access Program. Affirmative: Larson, Groneberg and Dally. Opposed: None. Motion Carried.
- 15. Crop Consultant Meeting – February 28<sup>th</sup>, 1:00 pm to 4:00 pm**—Crop Consultant Meeting will be held this afternoon in the new Social Services Building. Lunch will be served first with the meeting to follow.
- 16. NRCS Report**—Haspel reported that he has been working on CSP payments and EQIP applications and EQIP will open up again on April 19<sup>th</sup>.

Motion was made by Dally, seconded by Groneberg to pay the December 2018 Year-End bills #13252 - #1377, January/February 2019 bills #13265 - #13291 and all debit card withdrawals as presented. Affirmative: Larson, Groneberg and Dally. Opposed: None. Motion Carried.

Motion was made by Dally, seconded by Groneberg to adjourn the meeting at 11:33. Affirmative: Larson, Groneberg and Dally. Opposed: None. Motion Carried.

***February Board Minutes were approved at the March 28<sup>th</sup>, 2019 Board Meeting.***