

MINUTES
Board of Supervisors Meeting
August 27th, 2020
Grant Soil & Water Conservation District
712 Industrial Park Blvd, Elbow Lake, MN 56531

Chairman Larson called the meeting to order at 8:00am. Via tele-conference.

Members Present: Randy Larson, Chairman
Paul Groneberg, Vice-Chairman
Don Dally, Personnel Director
Larry Stephens, Member
Odell Christenson, Treasurer

Others Present: Brent Gulbrandson, Jared House, Grant SWCD;

July Secretary's Report: Motion was made by Groneberg, seconded by Stephens to approve the July 23rd meeting minutes. Affirmative: Groneberg, Dally, Stephens, Christenson, and Larson. Opposed: None. Motion Carried.

Treasurer's Report: Motion was made by Stephens, seconded by Dally to approve the treasurers' report as read. Affirmative: Groneberg, Dally, Stephens, Christenson, and Larson. Opposed: None. Motion Carried.

New Business:

1. **Pomme de Terre Report** – House told they board that on August 5th the BWSR North Region Committee recommended to the full BWSR board to approve the Pomme de Terre River Watershed Comprehensive Watershed Management Plan as written. The BWSR board approved the plan on August 26th. House presented a resolution to the board to approve the adoption of the plan as per 103C requirement. Motion was made by Groneberg, seconded by Stephens to approve the resolution to adopt and implement the Pomme de Terre River Comprehensive Watershed Management Plan as presented. Affirmative: Larson, Groneberg, Dally, Christenson, and Stephens. Opposed None. Motion Carried. House told the board that he, Greg Lillemon, and Micayla Lakey will be preseting this resolution to the county commissioners sometime in September.
2. **Bois de Sioux / Mustinka Report:** House reported that the preliminary plan has unofficially been reviewed by state agencies. The draft plan will soon be sent to state agencies under the

official 60 day review period. House also mentioned that discussions on plan governance are in happening with the Policy Committee.

- 3. CREP/CRP Update:** Gulbrandson told the board that he was able to complete over 100 applications and conservation plans for CCRP re-enrollments and enrollments. House presented the board with a BWSR grant agreement for \$33,426.00. He mentioned that this funding will be used to enroll land into the states CREP program. Motion was made by Christenson, seconded by Stephens to approve and sign the fy 2021 CREP grant agreement. Affirmative: Larson, Groneberg, Dally, Christenson, and Stephens. Opposed None. Motion Carried.
- 4. Rollofson Soil Health Expo:** House reminded the board that the SWCD, UofM, and Rollofson family is holding a Soil Health Expo on September 9th at the Rollofson Farm. Currently, there are 80 individuals registered for the event. The event is capped at 100 participants and will be run under strict COVID-19 guidelines as approved by the University of Minnesota.
- 5. Mark Myron Cost-Share Contract:** Gulbrandson presented a contract for Mark Myron to provide cost-share on seeding a large track of land enrolling into CCRP. Gulbrandson also mentioned that this contract would exceed the District's maxium contract fianicing amount. Motion was made by Groneberg, seconded by Stephens to approve the contract and allow payment amount to exceed the District's cost-share policy maximum financial assistance for this project. Affirmative: Larson, Groneberg, Dally, Christenson, and Stephens. Opposed None. Motion Carried.
- 6. 2021 District Preliminary Budget:** House presented a tentative 2021 budget. He has discussed a 3% increase to county allotment with Chad Van Satan (County Auditor). He also told the board that we will be receiving a decrease in State Buffer funds for 2021. It was also mentioned that fy 22 funds will most likely be reduced as well, because of the economic climate in Minnesota. House will bring additional financial information to a fall meeting to review with the board.
- 7. Office Update:** House asked the board to approve him as the PERA staff contact. House told the board that PERA emails have been sent to Mary Jo's email and have been missed. Motion was made by Christenson, seconded by Dally to approve Jared House as the staff administrative contact for PERA. Affirmative: Larson, Groneberg, Dally, Christenson, and Stephens. Opposed None. Motion Carried. House presented an administrative assistant positon announcement. He asked the board to approve the announcement and the opening of the application period. Motion was made by Dally, seconded Christenson to approve the administrative assistant position with a compensation range of \$18-\$25/hr and approve the August 27th – September 11th application period. Affirmative: Larson, Groneberg, Dally, Christenson, and Stephens. Opposed None. Motion Carried. Larson, Dally, House, and Gulbrandson will be the hiring committee for this position.

Motion was made by Groneberg, second by Stephens to pay the July 18th – August 21st bills - #13608 - #13618 and all debit card withdrawals as presented. Affirmative: Larson, Groneberg, Dally, Christenson, and Stephens. Opposed None. Motion Carried.

Motion was made by Dally, seconded by Stephens to adjourn the meeting at 10:15 a.m. Affirmative: Larson, Groneberg, Dally, Christenson, and Stephens. Opposed None. Motion Carried.

September Board Meeting will be Thursday, September 24th at 8:00 a.m.