

MINUTES
Board of Supervisors Special Meeting
October 5th, 2020
Grant Soil & Water Conservation District
712 Industrial Park Blvd, Elbow Lake, MN 56531

Vice-chairman Groneberg called the meeting to order at 10:20am. Via tele-conference.

Members Present: Randy Larson, Chairman
Paul Groneberg, Vice-Chairman
Don Dally, Personnel Director
Larry Stephens, Member
Odell Christenson, Treasurer

Others Present: Brent Gulbrandson, Jared House, Grant SWCD;

Old Business:

1. **Administrative Assistant** – The hiring committee discussed the results of the three candidates interviewed for the administrative assistant position. A motion was made by Stephens, seconded by Larson to offer the position to Mariah Tvrdik contingent on contacting references and also to approve Nicole Sumstad as an alternate hire to Mariah with hiring discretion given to the Administrative Manager. Affirmative: Stephens, Christenson, Larson, and Groneberg. Opposed: Dally. Motion Carried. A separate motion was made by Christenson; seconded by Stephens to offer the new hire \$21.00/hr starting pay while allowing the Administrative Manager the discretion to negotiate with the candidate if needed. Affirmative: Stephens, Christenson, Larson, Groneberg, and Dally. Opposed: None. Motion Carried

2. **Dual Mangement** – House and Gulbrandson informed the board that they are still willing to work as co-managers. The board and the managers agree that it has been working well for the office. House informed the board that he has taken on many new rolls and responsibilities and would like to discuss compensation at the December board meeting. The board agreed to entertain discussions at that meeting.

Motion was made by Larson, seconded by Stephens to adjourn the meeting at 11:15 a.m.
Affirmative: Larson, Groneberg, Dally, Christenson, and Stephens. Opposed None. Motion Carried

Regular October Board Meeting will be Thursday, October 22nd at 8:30 a.m.