

**Minutes**  
**Board of Supervisors Meeting**  
**January 28<sup>th</sup>, 2021**  
**Grant Soil & Water Conservation District**  
**712 Industrial Park Blvd, Elbow Lake, MN 56531**

Chairman Larson called the meeting to order at 9:06am.

**Members present:** Randy Larson, Chairman  
Paul Groneberg, Vice Chairman  
Andrew Marks, Board Elect  
Jon Nelson, Board Elect

**Member absent:** Larry Stephens, Member at Large

**Others present:** Brent Gulbrandson, Jared House, and Nicole Sumstad, Grant SWCD

**Oath of Office:** House swore in new board members Jon Nelson and Andrew Marks

**Secretary's Report:** Groneberg made the motion and seconded by Marks to approve the regular board meeting minutes of the December 21<sup>st</sup>, 2020 meeting. Affirmative: Larson, Groneberg, Nelson and Marks. Opposed: None. Motion carried.

**Treasurers Report:** House and Sumstad explained the new look to the reports. Sumstad added that she will add memo detail on the deposit side. Nelson made the motion to approve the Treasurers report as read and to approve to pay all the bills for the period of December 27<sup>th</sup>, 2020- January 22<sup>nd</sup>, 2021, with Groneberg as a second. Affirmative: Larson, Groneberg, Nelson, and Marks. Opposed: None. Motion carried. Motion was made by Marks and seconded by Nelson to approve and submit the audit bid for the fiscal year ending December 31<sup>st</sup>, 2020, with Peterson Company Ltd. Affirmative: Larson, Groneberg, Nelson, and Marks. Opposed: None. Motion carried.

**Election of Officers:** Marks made a motion to elect Larson for Chair, Groneberg seconded. Affirmative: Groneberg, Nelson, and Marks, Opposed: None. Motion carried. Marks made the motion to elect Groneberg as Vice Chair with Nelson seconded. Affirmative: Larson, Nelson, and Marks. Opposed: None. Motion carried. Groneberg made the motion to elect Marks as Treasurer with Nelson seconded. Affirmative: Larson, Groneberg, and Nelson. Opposed: None. Motion carried. Groneberg made the motion to elect Nelson as Personnel Director with Marks seconded. Affirmative: Larson, Groneberg, and Marks. Opposed: None. Motion carried. Chairman Larson appointed Stephens as Member at Large. Groneberg made the motion to keep Sumstad as secretary with Marks as a second. Affirmative: Larson, Groneberg, Nelson, and Marks. Opposed: None. Motion carried.

**Supervisor rates and mileage:** Marks made the motion with Groneberg seconded to continue with the supervisor rate of \$75.00 (maximum) per meeting and follow the IRS standard business rate of 56 cents per mile. Affirmative: Larson, Groneberg, Nelson, and Marks. Opposed: None. Motion carried.

**Larson made the following committee appointments for 2021:** Pomme de Terre River Association JPB: Groneberg with Stephens as alternate. Chippewa River Project: Nelson with Stephens as alternate. Bois de Sioux: Larson with Marks as alternate. Technical Service Area #1 JPB: Stephens with Marks as alternate.

**Designate Depository for District Funds:** Motion was made by Marks and seconded by Nelson to continue with Bank of the West in Elbow Lake for the checking and savings accounts and continue to shop around when purchasing any Certificate of Deposit for interest rates as they mature. Affirmative: Larson, Groneberg, Nelson, and Marks. Opposed: None. Motion carried.

**Meeting Dates:** Marks made the motion to continue with the monthly District Board meetings to be held on the fourth Thursday of the month unless unforeseen circumstance arise or it falls on a Holiday. Seconded by Groneberg. Affirmative: Larson, Groneberg, Nelson, and Marks. Opposed: None. Motion carried.

**Review other operating procedures:** Groneberg made the motion giving House authority to sign the CWF 319 and State Cost Share contracts. Marks seconded. Affirmative: Larson, Groneberg, Nelson, and Marks. Opposed: None. Motion carried.

**Chippewa River Project:** House reported that the commissioners have appointed Ken Johnson replacing Keith Swanson, and that they are moving forward with the 1W1P.

**Pomme de Terre River Association:** Groneberg reported that the commissioners had appointed Ken Johnson to replace Keith Swanson. They are creating a Soil Health Team to create a “go-to” help book for area residents.

**Bois de Sioux:** Larson reported that BWRS ok'd the CWMP. Groneberg made the motion to approve the Resolution to Adopt & Implement the CWMP with Nelson seconded. Affirmative: Larson, Groneberg, Nelson, and Marks. Opposed: None. Motion carried. House also presented the MOA that will need to be approved at the February board meeting.

**FY 21 Local Capacity and Buffer Law Grant Executions:** Motion was made by Marks and seconded by Groneberg to approve the FY 21 Local Capacity and Buffer Law Grant Executions. Affirmative: Larson, Groneberg, Nelson, and Marks. Opposed: None. Motion carried.

**MASWCD and Area 1 Dues:** Gulbrandson updated that the paid dues get us voting rights. Groneberg made the motion to approve payment of dues to MASWCD and Area 1 with Nelson seconded. Affirmative: Larson, Groneberg, Nelson, and Marks. Opposed: None. Motion carried.

**DNR WIA Partnership Agreement:** Gulbrandson updated that this will provide another service to grant county landowners, vs the ones being interested in it having to go to out of the county districts to get it done. It sounds like maybe a couple hours per application on average, and the district gets \$250/contract, but a service to provided, and there are no obligations to the District. Nelson made the motion with Marks seconded to approve the partnership with the DNR WIA program with tracking

applications to see if it is worthwhile. Affirmative: Larson, Groneberg, Nelson, and Marks. Opposed: None. Motion carried.

**CRP/CCRP:** Gulbrandson updated that the ongoing re-enrollments are just about wrapping up and there is interest in new contracts.

**NRCS:** Gulbrandson reported that Jessica Paler is going over to North Dakota to take a new position. Haspel has been finishing up CSP and working on EQUIP contracts.

**Rain Barrell update:** Sumstad reported that she had sent out emails to the Districts towns and waiting to hear back. We will be ordering the barrels in the middle of February and advertising will be going out next week.

**Employee hiring:** House and Gulbrandson updated with the PF, as of now, is not an option. The Office of Land Management has suggested sharing an employee. Discussion was to keep exploring options.

Marks made a motion to adjourn the meeting Groneberg seconded. Affirmative: Larson, Groneberg, Nelson, and Marks. Opposed: None. Motion carried

Meeting was adjourned at 11:21am.

**Next meeting will be held February 25, 2021.**